

MINUTES

The Minutes of the First Regular Meeting
of the Month of April of the Board of Education
Township High School District 214 held on April 8, 2021
at the Forest View Educational Center,
2121 S. Goebbert Road, Arlington Heights, Illinois
at 7:01 p.m.

President Petro called the meeting to order at 7:01 p.m. and R. Knoepfle called the roll. The following members were present:

William Dussling	Vice President
Mark Hineman	Member
Alva Kreutzer	Member
Mildred Palmer	Member
Dan Petro	President
Leonard Walker	Member
Todd Younger	Member

Absent at roll call:

None

Also present at the meeting were: D. Schuler, superintendent; C. Johnson, associate superintendent for finance and operations; K. Kraft, associate superintendent for human resources; L. Lopez, associate superintendent for teaching and learning; M. Johnson, assistant superintendent for student services; J. Wardle, principal, BGHS; P. Kelly, principal, EGHS; G. Sisson, principal, JHHS; G. Minter, principal, PHS; E. Hart, principal, RMHS; J. Cook, principal, WHS; S. Scholten, associate principal, specialized programs; P. Mogge, director of community engagement and outreach; K. Roiland, director of operations; C. Uhle, director of administrative services; E. Holmes, assistant director of community engagement and outreach; M. McCullough, assistant director of operations; R. Gomez, learning technology supervisor; R. Knoepfle, executive assistant to the school board and superintendent; J. Laskowski, executive administrative assistant to the superintendent; P. Panagakis, president, Educational Support Personnel Association; staff members; parents; students; and citizens.

1. PLEDGE OF ALLEGIANCE

President Petro led the Board and audience in the Pledge of Allegiance. D. Petro congratulated the Board candidates and wished them success.

2. APPROVAL OF MINUTES

It was moved by Dussling and seconded by Kreutzer that the Board of Education approve the minutes of the Regular Meeting of March 18, 2021 and the Closed Session of March 18, 2021.

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Palmer, Walker, Younger, Petro

Nays: None

3. CLOSED SESSION

It was moved by Kreutzer and seconded by Palmer that the Board of Education convene in Closed Session for the purpose of discussing:

- Collective negotiating matters between the district and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5ILCS 120/2(c)(2).

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Palmer, Walker, Younger, Petro
Nays: None

The Board convened in Closed Session at 7:03 p.m.

4. RECONVENE IN OPEN SESSION

It was moved by Kreutzer and seconded by Palmer that the Board of Education reconvene in Open Session.

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Palmer, Walker, Younger, Petro
Nays: None

The Board reconvened in Open Session at 7:12 p.m.

5. EDUCATIONAL SUPPORT PERSONNEL ASSOCIATION AGREEMENT 2021-062

It was moved by Hineman and seconded by Dussling that the Board of Education approve the Educational Support Personnel Association Agreement for July 1, 2021 through June 30, 2023.

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Palmer, Walker, Younger, Petro

Nays: None

Following approval by the Board, D. Petro and P. Panagakis, presidents of the Board of Education and the ESPA respectively, signed the agreement. P. Petro thanked the negotiating teams and the ESPA staff members for all of the support they provide the District and its students. P. Panagakis thanked the Board and the negotiating teams, including K. Kraft, C. Johnson, J. Cook, M. Hineman, G. Constantine, and A. Smithson, and expressed that this was a great process. He related that he continually states that he works for the best school district in the State of Illinois.

D. Schuler noted that this is a two-year contract running through June of 2023 with the Educational Support Personnel Association employees.

6. PUBLIC COMMENTS

M. Gradek, a JHHS parent, addressed the Board regarding recording Board meetings and athletic event ticketing.

L. Bauer, a RMHS parent, addressed the Board to thank her supporters for their efforts during her campaign and to voice her ongoing desire for greater transparency and openness.

M. Bauer, a RMHS parent, addressed the Board regarding congratulating all of the candidates and urging the Board to continue to listen to the large minority of parents asking for more openness and transparency and for all meetings to be open to the public and recorded.

7. SUPERINTENDENT'S REPORT

D. Schuler reported that the district responded to the following Freedom of Information Act requests consistent with Illinois School Code:

- E. Luberda requested bid information.
- R. Evans requested student information.
- E. Bauer requested email communications.
- W. Blumthal/Johnson & Krol requested operational information.

D. Schuler reported that the Association of School Business Officials International again has recognized High School District 214 for excellence in budget presentation transparency with the Meritorious Budget Award (MBA) for the 2019–2020 budget year. A year ago, District 214 was among only 14 districts in Illinois to earn this distinction. ASBO International's MBA and Pathway to the MBA promote and recognize best budget presentation practices in school districts. Participants submit their applications and budget documents to a panel of school financial professionals who review the materials for compliance with the MBA criteria checklist and other requirements and provide expert feedback that districts can use to improve their budget documents.

D. Schuler announced that registration is available now for summer school and the Talent Development Program courses. Summer school will be offered in both online and in-person formats. The TDP Summer Enrichment program comprises innovative weeklong courses that reach beyond traditional classroom lessons and cover an array of areas, including graphic arts, forensic science, culinary arts, automotive care, creative writing and more.

D. Schuler congratulated Associate Superintendent for Finance and Operations Cathy Johnson; Nicole Hansen, our Purchasing and Transportation Supervisor; and Sue Quathammer, Administrative Assistant, who have been recognized with a Tyler Award for innovative thinking that led to a transportation model giving our students maximum flexibility during this challenging year of hybrid learning. With many students attending some classes in person and others remotely from home on the same day, the team set aside traditional morning-and-afternoon routes. Instead, they drew up a model similar to a public transportation system, with buses running fixed routes throughout the day. This new, cost-neutral system gave students easy access and the ability to reach school just in time for each period of their choosing along with accommodating students participating in after-school activities and athletics.

D. Schuler also announced that the AASA National Commission on Student Centered, Equity Focused Education, on which he served, this afternoon issued its final report and he shared that with the Board. The full report is available on the AASA website.

D. Schuler related how wonderful it was this week to welcome more students back into the schools. He reflected on how awesome it was talking with the students and hearing the excitement in their voices.

8. BOARD MEMBER UPDATES

A. Kreutzer reported that senior Max Christie of Rolling Meadows High School scored 32 points at a recent game to become the all-time leading scorer in Mid-Suburban League boys' basketball history, propelling Meadows to its first MSL East title since 2012. She also reported that she received an update from IASB regarding the timetable for Resolution submittals by the Board for the November Delegate Assembly at the annual conference.

M. Hineman thanked everyone for their support during the election. He reported that the District is partnering with the Mount Prospect Park Department for this year's District-wide Summer Musical. Students will showcase their talent in a live production of Disney's Descendants: The Musical, based on the popular Disney Channel Original Movies. The show will be presented July 8 through 11 at Lions Recreational Center in Mount Prospect, with an outdoor presentation that will allow 214 and the Park District to make 100 circles - each accommodating up to six family members - available to community members. The student production of this brand-new musical comedy - featuring beloved Disney characters and descendants of famous Disney villains - is 214's summertime gift to the community, made possible through our partnership with the Mount Prospect Park District. Auditions for students from all of our schools are currently underway.

M. Palmer announced that the Buffalo Grove High School participated in the Model United Nations and the team won Most Outstanding Delegation and clinched three first-place finishes, a first-time accomplishment in the program's history. Competitors on the team included J. Wytmar, Z. Duvel and Holden Wheeler, all three of whom won a Best Delegate Award, and A. Duvel, K. Rabinak, S. Bateman, and E. Sternberg, who contributed to the Most Outstanding Delegation designation. She noted that while the Board currently is not having students in-person at their meetings, she continues to recognize the time and efforts of not just the students, but also the parents and families who support the students' efforts.

L. Walker noted that BGHS had another reason to celebrate. BGHS's Social Science and World Language Division Head Barbara Meyer has been honored as recipient of the 2021 AATF Dorothy S. Ludwig Excellence in Teaching Award at the Secondary level. This award, given annually by the American Association of Teachers of French to only one teacher in the U.S., recognizes highly successful French teachers who also participate in conferences, are leaders in the foreign language field and serve in their professional organizations. He noted she will be honored at the Awards Ceremony at the AATF annual convention.

T. Younger reported that the District 214 Foundation continues to leverage the generosity of donors to offer annual scholarships. This year, the Foundation is offering more than \$40,000 in scholarships, including specific opportunities for students pursuing certificates in the trades; females pursuing careers in STEM or law; students demonstrating leadership and involvement at specific high schools; and the annual Redefining Ready! competition that asks seniors to tell the world, in a 30-second video, how they are college, career and life ready. Approximately 300 students filled out applications for the awards by Friday, April 2, and teams of reviewers are now in the process of determining the winners. T. Younger also announced that while the Community Education department continued to adapt and innovate throughout the pandemic, now comes good news that the Community Education Travel is re-emerging. The spring edition of the department's Travelin' newsletter was delivered to homes last week, and the website has been updated with information on a variety of trips that now are again available to the public.

B. Dussling reported that John Hersey High School will host its annual Chicagoland Showcase Show Choir Competition and Chicagoland Invitational Concert Band Festival on the same weekend this year. The Chicagoland Showcase Show Choir Competition will be virtual this year. The event will be broadcast at 7 p.m. Saturday, April 10 and noon Sunday, April 11. It's free to access the live stream, but donations are appreciated. Hersey also will host a virtual edition of its Chicagoland Invitational Concert Band Festival. Tickets for that live stream are available now, also on Hersey's website. The event will run all day Saturday, April 10. B. Dussling reported that he toured Buffalo Grove to see the mitigation strategies and was very comfortable with the level of safety for the students and staff. Additionally, B. Dussling reported that the State Comptroller's office is approximately \$1.5 million behind in remitting Illinois State Board of Education approved funds to the district.

D. Petro reported that he also toured John Hersey and Wheeling high schools to look at the mitigation strategies and he was very impressed by the way the schools had things organized, especially for lunches and movement of students through the buildings.

9. APPROVE CONSENT CALENDAR 2021-049 through 2021-059

Items 2021-049 through 2021-059 appearing on the Consent Calendar were presented for the Board's consideration.

L. Walker requested that item 2021-58 and 2021-059 be considered separately.

It was moved by Kreutzer and seconded by Dussling that the Board of Education approve Items 2021-049 through 2021-057 appearing on the Consent Calendar as presented.

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Palmer, Walker, Younger, Petro
Nays: None

A. Approve Accounts Payable 2021-049

Actual March 18, 2021 listing:	
Educational Fund Listing	\$1,069,996.55
Operations and Maintenance	190,894.36
Transportation Fund	308,376.31
Capital Projects	801,842.06
TOTAL	<u>\$2,371,109.28</u>

Checks Dated: March 18, 2021
Check Numbers: 742343 through 742660

Actual April 1, 2021 listing:	
Educational Fund Listing	\$768,489.45
Operations and Maintenance	144,038.30
Transportation Fund	719,640.55
Capital Projects	80,263.68
TOTAL	<u>\$1,712,431.98</u>

Checks Dated: April 1, 2021
 Check Numbers: 742670 through 742926

B. Personnel Transaction Report 2021-050

Approved Personnel Transaction Report attached to these minutes.

C. Destruction of Closed Meeting Audio Recordings 2021-051

Approved the destruction of closed session audio recordings for the following meetings:

September 12, 2019

D. Intergovernmental Agreement for the Northwest Educational Council for Student Success: A Partnership Committed to Career and College 2021-052

Approved the revised Intergovernmental Agreement for Northwest Educational Council for Student Success: A Partnership Committed to College and Career Readiness.

E. Title I School-wide Waivers 2021-053

Approved the School-wide Waiver Applications.

F. Graduation Audio Services 2021-054

Accepted the proposal from Axis AV, LLC in the amount of \$14,800 to provide audio services for District 214 graduation ceremonies.

<u>Vendor</u>	<u>D214 Total</u>	<u>D59 Total</u>
Axis AV, LLC (Skokie, IL)	\$14,800	\$8,600
HRP Chicago, LLC (Mt. Prospect, IL)	\$17,500	\$10,500
Audio Visual Productions (Bridgeview, IL)	\$18,800	\$11,280
Absolute Production Services, Co. (Chicago, IL)	\$25,690	\$15,301

G. District Uniforms - Bid 2021-055

Accepted the bid from Michael's Uniform in the approximate amount of \$74,444.40 for the purchase of District Uniforms on an "as required" basis for the 2021-22, 2022-23 and 2023-24 school years.

<u>Vendor</u>	<u>3-Year Total (Based on Prior Year's Order)</u>
Michael's Uniforms (Elmwood Park, IL)	\$74,444.40
*BSN Services (Dallas, TX)	\$45,832.98
*Express Press (Springfield, MO)	\$68,755.56
Cintas Corporation (Schaumburg, IL)	\$114,525.93
International Promotional Ideas (Elk Grove Village, IL)	\$116,767.44
TacticalGear.com (Chesterfield, MO)	\$119,376.30
Trinity Enterprise Group LLC (Dallas, TX)	\$145,083.78
Aramark (Philadelphia, PA)	No Bid

H. 2021-22 Encumbrance and Expenditure Authorization 2021-056

Authorized the administration to encumber and expend up to 75 percent of the 2021-22 preliminary budgets, which are being developed within budget guidelines established by the Board of Education, and to pay salaries and benefits within Board approved rates and schedules prior to official budget approval.

I. Student Accident Insurance 2021-22 2021-057

Approved the 2021-22 student accident insurance program.

10. SERIOUS SAFETY HAZARD REVIEW 2021-058

It was moved by Kreutzer and seconded by Palmer that the Board of Education approve Item 2021-058 appearing on the Consent Calendar as presented.

L. Walker requested that this item be considered separately to acknowledge that this agenda item may be confusing to the public when it exposes hazards. He asked for clarification.

D. Schuler indicated that annually the district reviews any safety concerns for students who are traveling in the one-and-a half mile radius of their school, such as railroad crossings, four lane streets, or streets without sidewalks to determine if busing needs to be provided. The Board is then presented with the findings to approve the transportation areas.

There was no further discussion.

There were no comments from the public prior to taking action.

Upon roll call, the motion carried.

Approved the current Serious Safety Hazards. The following areas include the District's current safety transportation areas for which hazards exist:

<u>SCHOOL</u>	<u>LOCATION</u>	<u>IDOT#</u>
John Hersey High School	Rand Rd. West side from Palatine Rd to Camp McDonald Rd.	214-06-01
John Hersey High School	Palatine Rd. North side Frontage Rd/Palatine Rd. Express E.	214-06-02
Prospect High School	Northwest Hwy/Railroad tracks (combination hazard)	214-06-03
Prospect High School	Rand Rd. at N. Main /Elmhurst Rd.	214-06-04
Wheeling High School	Schoenbeck Rd. from E. Towne to Hintz Rd.	214-06-05
Buffalo Grove High School	Oak Creek Drive along north side of Dundee Rd.	214-19-01
Buffalo Grove High School	South side of Dundee Rd./Arlington Heights Rd.	214-19-02
Rolling Meadows High School	Algonquin Rd. & Weber Rd.	214-19-03

11. NATIONAL VOLUNTEER WEEK RESOLUTION 2021-059

It was moved by Palmer and seconded by Kreutzer that the Board of Education approve Item 2021-059 appearing on the Consent Calendar as presented.

L. Walker requested that this item be considered separately to acknowledge the ongoing efforts of volunteers who contribute their time and talents for the benefit of the students and the community by reading the resolution as a demonstration of the Board's appreciation for those who choose to volunteer.

There was no further discussion.

There were no comments from the public prior to taking action.

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Palmer, Petro, Walker, Younger

Nays: None

Approved the resolution to demonstrate the Board's support and recognition of National Volunteer Week for the positive contributions volunteers make to our schools and communities. *Resolution attached to official minutes.*

12. STUDENT RIDERSHIP AND NAVIGATION SYSTEM

2021-060

It was moved by Dussling and seconded by Kreutzer that the Board of Education approve the purchase of the Tyler Drive real-time student ridership data and navigation system and CI Solutions RFID card printing and programming service.

D. Schuler indicated that there were no changes to the agenda item from the last meeting's discussion. He indicated that based on the discussion in March, he asked M. Johnson and C. Johnson to review all State and federal privacy laws to confirm that this contract complies with those requirements, and they not that it fully aligns with all statutes.

C. Johnson reviewed again the purpose of the system is for safety reasons to alert the schools if a bus is running late or has been involved in any traffic incident, to provide the schools with an accurate list of who is on the bus at any time, and to provide updates to students and parents if there is a delay in a bus schedule.

Discussion included:

- since we don't own the buses, if a bus breaks down and a replacement is used, will the equipment be portable.? The district will have enough equipment to cover several replacement vehicles in addition to the regularly used buses;
- the system is based on proximity readers, so once a student removes themselves from the area of the bus, there is no further ability to "track" a student, so there are limitations on what is or is not known;
- the bus drivers can use their device to input a student ID number if for some reason a student's ID fails to be read by the equipment, so students will not be left behind;
- this will allow the District more accurate data on trends of ridership and routing efficiencies.

There were no comments from the public.

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Palmer, Walker, Younger, Petro

Nays: None

13. FINANCIAL SOFTWARE SYSTEM

2021-061

D. Schuler noted that the District currently has a legacy system it has used for 20 years. A committee was formed to review programs. He asked C. Johnson to provide an overview of the administrative recommendation.

C. Johnson reported that the committee, was actually several committees to evaluate every school finance system available for consideration to find something more intuitive. The committees eventually were able to narrow the selection down to the recommended program, Infinite Visions. The District has also been reviewing the timing of the transition and would like to begin on July 1 to initiate the payroll and HR functions to be prepared for the 2022 taxable year reporting, given that approximately 80% of the budget is payroll associated. The program has 20 different modules, and those will be added thereafter based on priorities. The reporting functionality of the system is a vast improvement than what is currently available in APECS.

Discussion included:

- the committee looked closely at 12 different systems. The District is one of only two in the State using APECS, so the response from the company for changes needed due to State reporting is not as great here as in other States where more districts utilize their system;
- the recommended program allows for greater configurability, which will reduce the need for customization, which can become an issue as updates are provided;
- eventually all employees will have some training on the system in order to access their own payroll information, but initially the training will be focused on those staff members handling the majority of transactions;
- the District will run the two systems in parallel for a sufficient amount of time to manage the transition and identify issues;
- some of the decision-making with the transition will be the amount of historical data to migrate;
- initially there are additional costs to running two programs together, but the cost savings will come from the decrease in cost in technology services needed to provide the “fixes” to the APECS program that the district is more frequently incurring;
- the committee had representatives from all the schools, including registrars and bookkeepers, as well as business services and payroll representatives along with the technology team members;
- the program will include the employee training modules.

There were no comments from the public.

14. RECONVENE IN CLOSED SESSION

It was moved by Dussling and seconded by Kreutzer that the Board of Education reconvene in Closed Session for the purpose of discussing:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public

body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with [the Open Meetings Act].
5 ILCS 120/2(c)(1), amended by P.A. 101-459;

- Student disciplinary cases. 5ILCS 12/2(c)(9).

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Palmer, Walker, Younger, Petro
Nays: None

The Board convened in Closed Session at 8:14 p.m.

15. RECONVENE IN OPEN SESSION

It was moved by Kreutzer and seconded by Palmer that the Board of Education reconvene in Open Session.

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Palmer, Walker, Younger, Petro
Nays: None

The Board reconvened in Open Session at 8:37 p.m.

16. PERSONNEL TRANSACTION REPORT II 2021-063

It was moved by Palmer and seconded by Kreutzer that the Board of Education approve Personnel Transaction Report II, including the following appointments, effective July 1, 2021:

- Meghan Muldoon Brown, Assistant Director of Student Services, FVEC
- Julianne Evans, Division Head Math/Science, PHS
- Barb Kain, Teaching and Learning Supervisor, FVEC

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Palmer, Walker, Younger, Petro
Nays: None

17. PERSONNEL TRANSACTION REPORT III 2021-064

It was moved by Dussling and seconded by Kreutzer that the Board of Education approve Personnel Transaction Report III, the Superintendent's Progress Towards Goals of Current Contract and Superintendent's Employment & Compensation for July 1, 2021 through June 30, 2026.

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Palmer, Walker, Younger, Petro
Nays: None

18. ADJOURNMENT

It was moved by Kreutzer and seconded by Dussling to adjourn. The motion carried.

The meeting adjourned at 8:42 p.m.

F. Daniel Petro, president

William J. Dussling, vice president